



Parks & Recreation Department

**Spring 2006**

**"Jim Murray"**

**Womens 35 and Over**

**Soccer League**



**Manager's Packet**

Field Condition Hot Line 558-7319



## Introduction

The City of Burlingame Parks & Recreation Department is proud to be offering Women's 35 and over Soccer Leagues. Burlingame Adult Soccer is part of the SANCRA organization and follows their code of conduct, unless otherwise noted in this guide.

## Dates to Remember

Managers' Meetings:	Thursday, January 19 ( 7pm at Rec Ctr)
Registration Date:	February 7 & 8 <b>(9 am - 9 pm)</b>
Schedules Mailed:	Approximately February 17
Season Begins:	March 2
Season Ends:	Approx. May 4

## 2006 Registration Procedures

The soccer season starts with a managers' meeting (Spring only) where you pick up the Manager's Packet and discuss any issues for the upcoming season. Next, you will return the manager's card, roster/waiver, and pay your fee on February 7 or 8.

### Standard Procedures for all Adult Sports Sign-ups

-Any team wishing to get into the leagues may submit a roster, manager's card and sponsor's check made payable to: "City of Burlingame". We do accept MasterCard and Visa. NO PERSONAL CHECKS WILL BE ACCEPTED.

-New teams will not have to pay at the time of their roster submittal due to the fact they may not get into the league. New teams will be advised of their entrance into the league no later than one week after the due date for rosters.

*-Rosters must include player's name, address, phone number, signature and date of birth..*

-All rosters are reviewed by our sports committee, before the managers will be notified of their team's status.

*-All registration will be taken at the Burlingame Recreation Center, 850 Burlingame Avenue.*

## Priority

- Priority I    Returning team with 75% returning resident players
- Priority II    Returning team with 75% returning players
- Priority III    New team with highest percentage of Burlingame residents

-Although we do not charge a non-resident fee, priority for new teams is still based on percentage of residents. Teams caught giving incorrect information about residency will be removed from the league.

## Managers' Meeting

**There will be an informational meeting Thursday, January 19, 7:00 pm to review rules and set-up of the league.**

-The managers' meeting will take place at the Recreation Center, 850 Burlingame Avenue.

## League Fees

<u>League</u>	<u>Regular</u>	
Womens' Soccer	\$680	10 games

- We will only accept 6 teams.
- Fee must be paid on February 7 or 8.
- Returning teams that do not turn in their information or pay fees by Feb. 7 or 8, will lose their priority in the league. **We will not hold spots for any team.**

## Days of League, Fields and Game Times

-All games will be played at Murray Field, located at the Bayside Soccer Center which is located at 250 Anza Blvd (next to the DoubleTree Hotel and the Burlingame Golf Center).

-Games will take place on Thursday evenings. Game times for the Spring season will be 6:00, 7:30 and 9:00 pm.



# ***Adult Soccer League Rules***

## **LEAGUE PROCEDURES**

- A. The level of leagues shall be determined by the Burlingame Parks & Recreation Department, but teams may request league preference when they register. Leagues will contain a minimum of 4 teams and a maximum of 6.
- B. The soccer league will consist of 10 regular season games, with no playoffs.
- C. League standings will be based on points. Three points for a win and one for a tie. If teams are tied in the league standings at the end of the regular season the tie-breaker will be as follows:

### **2-ways**

- 1st tie breaker - who beat who
- 2nd tie breaker - fewest goals given up in head-to-head play
- 3rd tie breaker - record versus teams in higher position
- 4th tie breaker - fewest goals given up for the entire season

### **3-ways and 4-ways**

- Team with the best record in 3 or 4-way head-to-head play
- Fewest goals given up in head to head play
- Record versus teams in higher position
- Fewest goals given up for the entire season

- D. The League Director has the option of moving team(s) to any league and night of play, if it is in the best interest of providing a balanced soccer program.

## **LEAGUE RULES**

- A. Unless otherwise stated, FIFA Official Rules govern league play.
- B. No slide tackling!
- C. Shin Guards are mandatory.
- D. All rigid braces must be covered by a neoprene-type, closed cell material. Players may not play with uncovered, open wound. Player must leave

the field immediately upon being cut and may return once the wound has been covered; this also goes for bloody noses.

- E. **Substitution Rule:** Players may come in and out of the game only during a stoppage in play, while their team possesses the ball or when either team has a goalkick. They need to be recognized by the referee(s) to enter the game.
- F. Uniforms or matching t-shirts are mandatory. No uniforms should be worn that can be deemed offensive. Uniforms need to be numbered.
- G. All teams must have a player designated as team captain for each game. Team captain must be identified by wearing a captains' arm band on their right arm.
- H. The game balls will be provided by the Parks & Recreation Department and following each game, the ball needs to be returned to the officials.
- I. **RAIN OUTS:** Call 558-7319 if you are in doubt as to the status of your game. Call after 3 p.m. and before 5 p.m. If the games are not cancelled by 3 p.m., teams must go to the field to see if the games can be played.
- J. No schedule changes are allowed once the season begins. If a team has a special problem in regards to game time, the manager should note the problem on the manager's card.

## **TEAM/PLAYER ELIGIBILITY**

- A. This league is for players 35 years of age and over. Each women's league team will be allowed to have two "rookies" on their roster. A "rookie" is between 30 and 34 years old. A player must be 35 years or older before or during the season. This also pertains to the rookie player.
- B. Teams may only enter one league of play.
- C. Each team is limited to eighteen (18) players maximum on their roster. Only players who have signed the roster/waiver are eligible to play. Roster will not be accepted at the field.
- D. The team roster must be finalized before the first game of the season.
- E. Line-up card must be turned in to the referee 10 minutes before game time.

- F. Managers who lose players during the season through injury or employment transfer, and such player will not be available to the team, may petition the League Director to obtain permission to replace the injured or transferred player. In the event the player returns before the season ends, the manager must decide which player they want to keep. Proof of the above must be submitted with the petition.
- G. Once a player signs the roster with a team, they must be released by the manager prior to playing on another team. After the player is released, they can register with another team after sitting out one league game.  
**EXCEPTION:** If a player has officially played one league game and then is released, they may not play on another team in the same league in which they were released.
- H. If, in the opinion of the League Director, a player is too exceptional in ability to participate in the league, said player will be dropped from the team roster.
- I. Protests regarding an ineligible player must be made during the game. If player shows up after game time, the protest must be made upon their arrival.
- J. Teams using ineligible players in **any** game may be subject to forfeiture of all league games played. Manager will be suspended when caught using an illegal player. Player will also be suspended.
- K. Any player playing on more than one team is subject to a suspension of a minimum of one full season, to a maximum of one year. The manager(s) will also face the same penalty.
- L. The League Director has the authority to make special exceptions regarding eligibility and roster procedures.
- M. No refunds are made after a team has participated in one league game. Teams which drop, or are dropped, from the league, lose the right to reclaim any part of their entry fee.
- N. Players must have a picture ID in their possession in case there is an issue regarding their eligibility.

## **PLAYING TIME**

- A. Games consists of two 40 minute periods, with a five minute break between halves. No over time will be played.
- B. Regardless of starting times, the games will end no later than 7:25, 8:55 and 10:20 pm.
- C. Game must start on time (exception would be the 6 pm game). Field lights at the Soccer Center and Driving Range must be off by 10:30 pm. This was part of the Environmental Impact Report approval by the City Council to get the facility approved.
- D. Grace Period (6:00 pm starts only) - There will be 15 minute grace period allowed for team(s) to get the minimum number of players (7). The game clock will run during the 15 minute grace period. If the team or teams still do not have enough players after 15 minutes, the game will be declared a forfeit.
- E. Teams who play the first game shall help put up the nets, goals and corner flags. The last game will take the nets, goals and corner flags down. A field supervisor will be on hand at all times. Nets and goals are not to be moved without the field supervisors approval.

## **GOVERNING BODY**

- A. The League Director has final authority to make decisions pertaining to all soccer league rules and regulations.

## **INSURANCE**

- A. Participants in recreation activities sponsored by the Parks & Recreation Department are not covered in any manner for personal liability or property damage. This means that players are competing in this program **at their own risk.**

## **FAN BEHAVIOR**

All fans attending City league games are expected to conduct themselves in a civilized manner. Fans may not harass any player, coach, official or opposing fan with obscenities or negative comments. This behavior may result in fan ejection, team ejection and/or forfeit.

## PROTESTS

- A. Protests shall be based on interpretation of the rules only. Decisions involving the judgement of an official shall not be received or considered.
- B. Protests must be stated at the point of contention and officials, field attendant and opposing team manager must be notified as to the exact rule which is being protested. Protesting manager must complete the "Intent to Protest" form and submit to the Parks & Recreation Department before the protest deadline. A written protest must be submitted to the Parks & Recreation Department no later than 6:00 p.m. the first business day following the protested game. Protests must be clearly written. No protests will be considered on any judgement call. Written protest must be accompanied by \$20.00 protest fee.

## FORFEITS

- A. A team may start with 7 players, but 11 players constitute a full team. No game may continue if either team has fewer than 7 players on the field during the course of the game. If neither team has 7 players, the game will be declared a double forfeit and both teams will receive a loss. The referee is the official time.
- B. A team shall be fined \$20.00 each time they forfeit a game and the fine is to be paid prior to their next scheduled game.
- C. If a team forfeits two games, they become subject to being dropped from the league and lose their priority ranking for registration.
- D. There shall be no postponement of game. A team that foresees a conflict with a particular game and notifies the Parks & Recreation Department 24 hours or more prior, will be credited with a loss, but will not be charged a forfeit fee. Teams may only use this rule once per season.
- E. Normally, two referees will officiate each game. If one referee is present, the game shall be played. If no referees show up, games will be postponed and made up at a later date.

## PLAYER CONDUCT

- A. The manager shall be the official representative of their team unless they designate one of the players as team captain prior to the game.
- B. The manager will be held responsible for all rules as stated in these rules and the FIFA rule book.
- C. Managers are responsible to see that their players are familiar with the SANCRA Player Code of Conduct.
- D. All players and teams must conform to the SANCRA Player Code of Conduct. A player or team suspended by one public recreation agency will automatically be suspended in other local recreation leagues.
- E. **No smoking on the field, bench area or the stands. Offenders will be removed from the game and field. This rule is for players and spectators.**
- F. **No Alcohol in city parks.**
- G. **Dogs are not allowed at the Burlingame Soccer Center.**
- H. Managers can be held responsible for the actions of the spectators.
  - I. In the official's judgement, any player who appears to be under the influence of alcohol or illegal substance, will be ejected from the game.
  - J. Managers are required to report all injuries to the facility attendant.
  - K. Any player receiving a red card will be ejected from the game and must sit out the next game. The director of the league has the option to suspend players for a longer length, depending on the severity of the infraction.
  - L. During an altercation, any player leaving the sidelines or joining into the altercation will be automatically ejected from the game.
  - M. No foul language will be allowed. Any player using inappropriate language will be ejected from the game.
  - N. No substitutions may be made for any player who is ejected from the game.





## PLAYER CODE OF CONDUCT

The following “Player Code of Conduct” has been adopted by all Municipal Sports Directors within the SANCRA Peninsula Division, and will be strictly enforced. Individual League Directors have the final decision on any situation.

- A. **No Person Shall:** At any time lay a hand upon, shove, strike or spit upon an official.

**PENALTY:** A California law states that anyone who is found guilty can be fined \$2000.00 and sentenced to jail for up to one year.

- B. **No Person Shall:** Refuse to abide by official’s decisions. Officials are required to immediately suspend the player from further play and report such player to the league director. Such player shall remain suspended until the League Director has considered his case.

**MINIMUM PENALTY:** Placed on probation for the remainder of the season.

**MAXIMUM PENALTY:** Suspension for two league games and placed on probation for the remainder of the season.

- C. **No Person Shall:** Be guilty of objectionable demonstration of dissent at official’s decision. Discuss with an official, in any manner the decision reached by such official, except the team manager or captain.

**MINIMUM PENALTY:** Warning by official.

**MAXIMUM PENALTY:** Removal from the game and one additional complete league game.

- D. **No Person Shall:** Be guilty of using unnecessarily rough tactics in the play of the game against the body or person of an opposing player. Officials are required to immediately suspend players from further play and report such player to the League Director.

**MINIMUM PENALTY:** Placed on probation for the remainder of the season.

**MAXIMUM PENALTY:** Suspension for two league games and placed on probation for remainder of season.

E. **No Person Shall:** Be guilty of physical or verbal attack as an aggressor upon any player, official or spectator. Officials are required to immediately suspend the player from further action and report such player to the League Director. Player will remain suspended until the League Director has considered their case.

**MINIMUM PENALTY:** Suspension from one league game.

**MAXIMUM PENALTY:** Suspension for life and/or assault charges filed.

F. **No Person Shall:** Use profane, obscene or vulgar language in any instance at any time.

**MINIMUM PENALTY:** Warning by official.

**MAXIMUM PENALTY:** Removal from the game.

G. **No Person Shall:** Have in his/her possession or consume an alcoholic beverage, illegal substances or be under the influence while on the field of play or during his/her scheduled game. Officials are required to immediately suspend the player from further play and report such player to the League Director.

**MINIMUM PENALTY:** Placed on probation for the remainder of the season

**MAXIMUM PENALTY:** Suspension from two league games and places on probation for the remainder of the season.

H. **No Person Shall:** Be guilty of discussing publicly with spectators in a derogatory or abusive manner any decision by the officials or any opinions of players.

**MINIMUM PENALTY:** Warning by official.

**MAXIMUM PENALTY:** Removal from the game.

**Appeal Process** Suspension of 2 or fewer games may be appealed to the League Director in your city.



**A Public Sports Program Sponsored and Administered  
by Public Recreation Agencies**